

To: CMHDA & DMH HIPAA Workgroup Participants

December 13, 2001

From: David B. Hartson
DMH's I.T. HIPAA COORDINATOR

Re: CMHDA & DMH HIPAA Workgroup Meeting, December 20, 2001 at 10:00

Enclosed is an Agenda for our third Health Insurance Portability and Accountability Act (HIPAA) Workgroup meeting on Thursday, December 20, at 10:00 AM, located at the California Mental Health Directors Association Building, 2030 "J" Street, in Sacramento. The main goal of the meeting is to ensure coordination and communication on the HIPAA components and issues.

At this meeting, in addition to the usual HIPAA topics we will discuss:

Discuss Delay Extension of Transactions & Code Sets 10/16/2002.

Review/Finalize workgroup 'PROJECT MANAGEMENT PLAN (PMP)'.

Demo DMH WebSite.

Draft Project Schedule.

Call for topics:

Do you have any questions you would like to have addressed in the meeting?

Are there any topics that you would like to see more information on?

Please pass this information to me at the e-mail address or phone number below.

For remote participants, you can participate by teleconference by dialing in to the meeting at **1-800-311-7453** and enter participant code **611391**, from 10:00 to 3:00. Please send me your comments so we can continue to improve this feature of our meetings. We have continued to add lines to accommodate more participants. If several people from one site wish to dial in, please try to use one phone at one site rather than consume the lines available.

Please contact me via e-mail at Dhartson@dmhhq.state.ca.us at (916) 654-6272 if you have any questions on the CMHDA & DMH HIPAA Workgroup.

County Mental Health and CA DMH HIPAA Workgroup Meeting

December 20, 2001, 10:00 AM

California Mental Health Directors Association

2030 "J" Street, Sacramento CA

(916) 556-3477 ext. 112

Revised: 11/26/2001 2:45 PM

	Topic	Presenter	Actions (Who, what and when)
1	Introductions Review Agenda 10:00	Dave Hartson DMH 10 minutes	1. Introductions – Sign-in Sheet. 2. Meeting House Keeping 3. Agenda Changes 4. Approve minutes prior meeting (11/27) 5. New HIPAA site at: http://www.dmh.ca.gov/hipaa2001
2	Senate passes HR 3323 - Delay transactions 10:10	Dave Hartson DMH 5 minutes	Recent News: December 13, 2001, the Senate unanimously passed a version of the Administrative Simplification Compliance Act bill that is identical to HR 3323, passed by the House last week. The bill enables covered entities to delay their compliance with the HIPAA transactions and code sets regulations by one full year until October 16, 2003, if they submit a compliance plan to the Secretary of DHHS by October 16, 2002. The plan must include a budget, schedule, work plan, and implementation strategy for achieving compliance. The bill must be signed by the President before it becomes effective. Tom Gilligan, Executive Director of the Association For Electronic Health Care Transactions (AFEHCT) said that the House and Senate staffs "are working on 'legislative history/report language' that may accompany the bill. But that will not impede HR 3323 from being sent to the President for signature. President Bush is expected to sign the legislation." The bill specifically states that nothing in the bill changes the compliance date of the privacy regulation, which is April 14, 2003.
3	Draft Project Management plan (PMP) Review 10:15	Gary Renslo DMH 45 minutes	Development of the Project Management Plan (PMP). Annex "C" - Draft of the Communication Management Plan Annex "D" - Draft of the Risk Management Plans
4	LUNCH 11:00	 1 hour	There are several places to eat within walking distance.
5	DMH WebSite DEMO 12:00	Carol Scott DMH 15 minutes	Demo of the DMH WebSite (www.dmh.ca.gov) HIPAA Mission & Goals, Workgroups, Meetings & Conferences, Contact Information. CMHDA/DMH Workgroup Charter
6	Draft Project Schedule Review 12:15	Gary Renslo John Glabas DMH 2.5 hours	Present and Review a draft of the <u>Project Schedule</u> . Does HR3323 impact Project Schedule?
7	Next Meeting Delta Adjourn 3:00	Gary Renslo DMH 10 minutes	<u>Next Meeting:</u> January 8, 2001 (CMHDA 2030 "J" St., Sacramento) <u>Recommendations for Improved Meetings</u>

For questions contact Dave Hartson at (916) 654-6272 or dhartson@dmhhq.state.ca.us